

F. No. PUR/SMS-1/NVIVO (PAC)(1)/25-26/2936

Dated: 16.12.2025

**Invitation of Quotation/Rate Inquiry/Objections for Procurement of Items on Proprietary Basis**

National Forensic Sciences University (NFSU) intends to procure 'NVIVO' from manufacturer/authorized distributors on proprietary basis as mentioned below:

Sr. No.	Name of Item	Qty.
1.	NVIVO (Specification as per Annexure D)	01

The proprietary Article Certificates (PACs) claiming the proprietorship of above mentioned 'software' by the concerned manufacturer/Authorized Distributors is enclosed (**Enclosure-I**). The notice is hereby issued for general information of Aspirant Manufacturer/Authorized Distributors to submit their objection, if any, on proprietorship of the above items in terms of **Rule 166(i) of GFR, 2017 as amended from time to time**.

The objection along with the complete details of challenging the proprietorship of the above items, if any, should be sent through email to **purchase\_gnr@nfsu.ac.in** so as to reach on or before **29.12.2025 up to 05:00 PM** failing which, it will be presumed that the above mentioned items are the proprietary items of the concerned firms as claimed by them in the Proprietary Article Certificates (PACs). Accordingly, the University will initiate the process of procurement of above items under **Rule 166(i) of GFR, 2017 as amended from time to time. Objections shall be entertained only upto 29.12.2025.**

Simultaneously, the Quotation/Rate inquiry are also hereby invited from the Manufacturer/Authorized Distributors of the above Software as mentioned in the Proprietary Article Certificates (PACs).

The Quotation/Rate inquiry should be submitted in the prescribed format given at **Enclosure-II**.

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**Enclosure - I**

Ref: NFSU/PUR/PAC/SMS/NVIVO/603/2025

Date: 24/11/2025

**PROPRIETARY ARTICLE CERTIFICATE**

I. The product/equipment /tool namely **NVIVO** (quantity/units -01) is/are to be procured by the University on urgent basis as per the demand of the **School of Management Studies** of NFSU. The approximate cost of the product/equipment /tool is **Rs. 5,00,000/- (Including 18% GST)**.

II. No other make is acceptable for the following reasons: -


This is certified that the requirement proposed by the **School of Management Studies** of NFSU for the product/equipment/tool namely **NVIVO** is very precise and specific in nature and there is no other product/equipment/tool is available which is appropriate, apt and fitting to the need.

  
Signature of Dean/HOC:  
Name & Designation:

**Approval of Competent Authority:**

As per the need, requirement and justification of the Dean/HoC, and also the certificate from the OEM/Authorized Dealer the proposed product/equipment/tool namely **NVIVO** is the only product/tool available under the category of Sole proprietary Item, that matches the exact requirements of the indenter and therefore, considering as a special case, the Proprietary Article Certificate (PAC) is issued and an Approval for procurement of the above mentioned tool/product/equipment on priority basis as a proprietary tool is granted.

This P.A.C. certificate is issued for M/s Predictive Analytics Solutions Pvt Ltd as the sole distributor, as appointed by M/s Numerical Analytics Instrument Pvt Ltd, authorized by the OEM, M/s Lumivero (UK) Ltd.

  
Approval of Executive Registrar  
(As a chief of the Administrative authority  
and Store Holding Authority)

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**Enclosure - II**

**Invitation of Quotation/Rate Inquiry**  
**Procurement of items on Proprietary Basis**

**(ON THE LETTER HEAD OF THE FIRM)**

No \_\_\_\_\_

Date \_\_\_\_\_

To,  
**The Campus Director**  
**National Forensic Sciences University (NFSU)**  
**Police Bhavan Road, Sector 9,**  
**Gandhinagar, Gujarat 382007**

**Sub: Invitation of Quotation/Rate Inquiry for Procurement of Items on Proprietary Basis.**

Sir,

With reference to your Quotation/Rate Inquiry, vide no.....dated.....

Please find the quoted rates by us: -

SI. NO.	Name of the Item	Qty.	Unit Price	GST	Total Cost inclusive of GST

Further, I also abide by the terms and conditions of the Quotation/Rate Inquiry as given in **Annexure - A**. The other details and documents as desired by the procuring Authority are enclosed at **Annexure - B & C**.

Yours faithfully,

Signature \_\_\_\_\_  
Full Name \_\_\_\_\_  
Designation \_\_\_\_\_  
MOBILE \_\_\_\_\_  
Email Id \_\_\_\_\_  
Stamp \_\_\_\_\_

**Annexure - A**

**Invitation of Quotation/Rate Inquiry/Objections for Procurement of Items  
on Proprietary Basis**

**(PRODUCE ON THE LETTER HEAD OF THE FIRM)**

**Terms & conditions**

1. Quotation sent by **Registered post/ Speed post** in sealed cover will only be accepted.
2. The bidder should clearly mention whether they are manufacturer or Authorized Dealer/ Distributor/Supplier of the manufacturer. In the case of authorized Distributor/Dealer/Supplier, valid **Authorization letter issued by the manufacturer** in favour of the Distributor should be submitted along with the quotation.
3. Quotation received after the last date & time is liable to be rejected.
4. GST will be applicable as per GoI norms.
5. The price quoted by the bidder should not be more than the price offered to any other Govt. organization within last two years i.e. from 01.04.2023 to 31.03.2025. The bidder must enclose a copy of the purchase order (price quoted to other Govt. organization) along with a price Reasonability Certificate in the prescribed format.
6. The bidder conditions mentioned in the quotation, if any, shall not be binding on NFSU, Gandhinagar Campus.
7. Quotation should be preferably, typewritten and every correction in the quotation should invariably be signed by the bidder, failing which, the quotation is liable to be rejected.
8. In the quotation, Name of the item & Catalogue number should be the same as mentioned on page 1.
9. Any dispute concerning any Terms and conditions of the Quotation and/or the supply of items, will be subject to Gujarat jurisdiction only.
10. Price should be quoted on the vendor's Letter head, duly stamped and signed.
11. Items should be delivered within 4 weeks at NFSU, Gandhinagar Campus, from the date of issue of purchase order. The liquidated charges @ ½ % per week or part thereof shall be imposed if supply made after expire of delivery period subject to maximum 10% of the total value of goods/contract value.
12. Validity of quotation should be for a minimum period of 03 months (90 days).
13. The vendor shall be required to deposit PGB @ 5 % of the total PO value.
14. The payment shall be released to the firm within a period of 30 days of receipt and successful installation of the ordered items. No advance Payment to the firm shall be considered except in case of unavoidable circumstances.
15. If, in the price structure quoted by a bidder, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price will be corrected accordingly. If there is a discrepancy between the amount expressed in words and figures, the amount expressed in words shall prevail.
16. The Director, NFSU, Gandhinagar, Campus reserves the right to reject any or all quotations without assigning any reason.

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**Annexure - B**

**Invitation of Quotation/Rate Inquiry/Objections for Procurement of Items**  
**on Proprietary Basis**  
**(PRODUCE ON THE LETTER HEAD OF THE FIRM)**  
**BIDDER'S INFORMATION**

S.No	Particulars	Remarks
1	Name of the firm	
2	State whether, you are a manufacturer or Authorized Distributor.	
3	Name of Authorized person/Representative of the firm with contact details.	
4	Name of Authorized person/Representative of the firm with whom, the negotiations may be done, if required (The person must be empowered of taking decisions during the negotiation)	
5	Complete Address of the firm with Telephone No., Fax No., Email etc.	
6	Company Registration Number (Attach copy of Registration Certificate)	
7	GST Registration Number (Attach copy of GST Certificate)	
8	Whether you have supplied the 'Software' to any other Govt. Organization within last one year from 01.04.2024 to 31.03.2025. (YES/NO)	
8 (a)	If yes, attach copy of the Purchase order Clearly indicating the price of the software	
8 (b)	If no, attach Price Reasonability Certificate in the prescribed format (Annexure-C)	
9	Attach a copy of the turnover Certificate for last 03 financial years issued by a CA with UDIN Number	
10	Attach a Non-Black Listing Certificate on the letter head of the firm	
11	In case of Authorized Distributor, enclose a copy of the valid authorization certificate issued by the manufacturer	

**Declaration: - I shall abide by all the terms and conditions as given above.**

Signature \_\_\_\_\_  
 Full Name \_\_\_\_\_  
 Designation \_\_\_\_\_  
 Stamp \_\_\_\_\_

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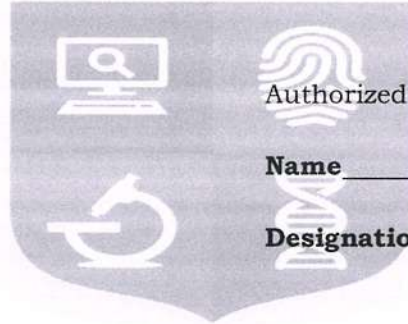
**Annexure - C**

**PRICE REASONABILITY CERTIFICATE**

**(To be given by the vendor on the Letter Head of the company/Firm)**

It is Certified that the RATES quoted by us vide tender/quotation no \_\_\_\_\_ dated \_\_\_\_\_ for supply of goods/services etc. is not more than the rates charged to other Government Organization/Research Laboratories etc., for same supplies made by our firm, in the recent past, preferably within two years. If at any stage, it has been found that the quoted rate to the NFSU, Gandhinagar, Campus, is higher than the rates charged to above mentioned institutions, then in such a situation/condition, NFSU, Gandhinagar, Campus, shall have the right to take legal action against us, for recovery of excess rates.

NFSU



**Yours faithfully,**

Authorized signatory of Bidder with Seal

**Name** \_\_\_\_\_

**Designation** \_\_\_\_\_

विद्यया अमृतं अश्नुते

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**Annexure- D**

Qualitative Data Analysis			
Sr. No.	Technical Specifications	Compliance (Yes/No)	Deviation
1	The Solution shall have following capabilities;		
	1. AI-Powered Analysis (Lumivero AI Assistant)		
	• Document Summarization		
	• Automatically generate summaries of documents, aiding in quick comprehension.		
	• Child Code Suggestions		
	• Receive AI-driven suggestions sub-codes to refine coding structures		
	• Jargon Clarification		
	• Utilize AI to explain technical terms or local idioms within texts.		
	• Editable Outputs		
	• Modify AI-generated summaries before saving them as an-notations or memos.		
	• Data Security		
	• AI processing occurs securely within the application, en-suring data privacy.		
	2. Automatic Coding Techniques		
	• Theme Detection		
	• Identify and code broad themes across multiple files using the Autocode Wizard.		
	• Sentiment Analysis		
	• Automatically code text based on sentiment (positive, neg-ative, neutral).		
	• Pattern-Based Coding		
	• Leverage existing coding patterns to automate coding of similar content.		
	• Structural Coding		
	• Autocode documents based on structure, style, or speaker attributes		
	• Data Security		
	• AI processing occurs securely within the application, en-suring data privacy.		
	3. Data Visualization & Queries		
	• Word Frequency Queries		
	• Identify commonly occurring words within your data.		
	• Word Clouds		

Amalendu B. Pandey

Page 1 of 2

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National Forensic Sciences University CS-32

Knowledge | Wisdom | Excellence  
An Institution of National Importance  
Ministry of Home Affairs, Government of India

	<ul style="list-style-type: none"> <li>Visualize word frequency data in an easily interpretable format.</li> <li>Matrix Coding Queries</li> </ul>		
	<ul style="list-style-type: none"> <li>Explore relationships between different codes and cases</li> <li>Text Search Queries</li> </ul>		
	<ul style="list-style-type: none"> <li>Search for specific words or phrases across your data</li> <li>Cluster Analysis</li> <li>Group similar items based on coding patterns.</li> </ul>		
	<b>4. Coding &amp; Categorization</b>		
	<ul style="list-style-type: none"> <li>Manual Coding</li> <li>Assign codes to text, audio, video, and images manually.</li> </ul>		
	<ul style="list-style-type: none"> <li>Drag-and-Drop Coding</li> <li>Easily code content by dragging and dropping into nodes</li> </ul>		
	<ul style="list-style-type: none"> <li>Coding Stripes</li> <li>Visual indicators showing where codes have been applied.</li> </ul>		
	<ul style="list-style-type: none"> <li>Range Coding</li> <li>Code specific ranges within transcripts or datasets</li> </ul>		
	<b>5. Annotation &amp; Memoing</b>		
	<ul style="list-style-type: none"> <li>Annotations</li> <li>Add notes directly to specific parts of your data for context</li> </ul>		
	<ul style="list-style-type: none"> <li>Memos</li> <li>Create reflective notes to document insights and analytical thoughts.</li> </ul>		
	<ul style="list-style-type: none"> <li>Linked Memos</li> <li>Directly import survey data for analysis</li> </ul>		
	<ul style="list-style-type: none"> <li>Pattern-Based Coding</li> <li>Leverage existing coding patterns to automate coding of similar content</li> </ul>		
	<ul style="list-style-type: none"> <li>Structural Coding</li> <li>AI processing occurs securely within the application, ensuring data privacy.</li> </ul>		
2	Quantity: 01 License		
	Warranty:		
3	03 years with software update on site warranty.		
	Any Software/Firmware updates to be provided during the Warranty Period.		
4	Training:		
	The bidder shall provide minimum two days training each year during warranty period.		
5	Bidder Criteria:		
	Vendor has to provide demonstration of the complete solutions at site/online.		

*R. Pandey* *B. Pandey* *8*

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